

Duty of care



Critical questions to ask

Ongoing questions:

- Will you require security briefings and assumptions of risk?
- What are your policies and procedures at the organizational level? Field level?
- How are staff trained in these policies?
- How does the organization assess if policies and procedures are being followed? What actions taken if not?
- Who has the Duty of Care responsibility (HQ, field, etc.)

In the event of illness:

- What happens after an employee tests positive for COVID-19?
- How will you communicate to and inform the rest of your workforce?
- How will you offer support for employees in quarantine?
- What medical care capabilities / options will be available?

Duty of Practices					
Assess Company – what should you be thinking about?	How do you prepare?	Think globally –where are my people?	Track & Inform	Communicate, Educate, & Train	Advise & Assist
Your Locations	Health & Safety Policy	Travel Registry	Event monitoring	Deliver industry-standard training	Employee Advice
Your Plans & Protocols	Pandemic & Safety Procedures	Medical Prevention & Assistance	Decision making	Document participants completion	Location Specific Orientation
Relocatable Assets	Risk assessment (site, project)	Travel briefing	Document decisions/ risk matrix		Mental Health Support

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