

In-Person Meetings

Half Day Package

\$130 per person | Events up to 3 hours

Meeting room only: \$1,500/room

- Hub basic catering – breakfast or lunch, snack break, & select beverages
- Technology package (see page 4 for additional upgrades)
 - Add video conferencing | **\$250**
 - Add dedicated AV technician | **\$1,000**
 - Add power setup at tables | **\$250**
- Various room configuration options
- Unlimited access to the Commonwealth Café beverages & snacks

Full Day Package

\$165 per person | Events 3 hours or more

Meeting room only: \$2,500/room

- Hub standard catering – breakfast, AM break, lunch, PM break, & select beverages
- Technology package (see page 4 for additional upgrades)
 - Add video conferencing | **\$500**
 - Add dedicated AV technician | **\$2,000**
 - Add power setup at tables | **\$250**
- Various room configuration options
- Unlimited access to the Commonwealth Café beverages & snacks

Reception Package

\$100 per person | 2 hour minimum

\$1,000 room rental fee for reception only (**\$250 fee for each additional hour**)

- Choice of three food stations & five hors d'oeuvres
- Two hours of beer, wine, assorted sodas, still & sparkling waters
- One bartender & one server included (additional staffing & fee may be required for groups over 50 people)

In-Person Meetings *continued*

VIP Board Meeting Package

\$185 per person | 10% discount on each meeting if entire year is booked upfront, starting with Q1

- Hub standard catering – breakfast, AM break, lunch, PM break, & select beverages
- Bottle of water, pad, & pen at each place setting
- Bowl of mints
- Dedicated AV technician
- Personalized name tent cards for each attendee

Full Facility Buyout

Starting at \$30,000 | For events with 125+ people

- Exclusive use of entire MassBioHub Conference Business Center
- All day catering (breakfast, AM break, lunch, PM break, & select beverages)
- Technology package (including all upgrades from page 4)
- Unlimited access to the Commonwealth Café beverages & snacks
- Full service dedicated AV technician
- Hybrid capabilities (additional fee)

Holiday Party Package

\$265 per person | 2 hour minimum

\$1,000 room rental fee for reception only (**\$250 fee for each additional hour**)

- Select beer, wine, & assorted sodas
- Upscale catering selections
- Linen for (6) high-top tables (additional fee for more)
- (6) Small floral arrangements from Central Square Florist (additional fee for more)
- Votive candles
- Holiday party music
- Additional décor available upon request (additional fee)

Virtual & Hybrid Meetings

Hybrid Conference Package

Starting at \$8,500

Hybrid Experience

- Speaker and/or panel delivers a presentation to an online audience
- Meet and collaborate in real time
- Audience can engage and interact via virtual chat or Q&A
- Various room configurations
- Unlimited access to the Commonwealth Café beverages & snacks

Production Services & Technology

- High quality, secure video conferencing provided
 - Add streaming platform (YouTube, Facebook, Twitch, etc.) | \$1,000
- Tech crew onsite to help with day-of coordination
- Additional cameras for maximum visibility
- Dedicated A/V technician
- Breakout room options available
- Q&A facilitation
- Run-through with all panelists/speakers prior to event date
- Custom virtual event platform available (additional fee)

Catering

- Add Hub standard catering – breakfast, AM break, lunch, PM break, & beverages | \$150 per person

Virtual Webinar

Starting at \$4,000

- High quality, secure video conferencing provided
 - Add streaming platform (Youtube, Facebook, Twitch, etc.) | \$1,000
- Dedicated director & stream operator
- Additional cameras for maximum visibility
- A/V check prior to event launch
- Q&A facilitation
- Run-through with all panelists/speakers prior to event date
- Custom virtual event platform available (additional fee)

Technology Packages

All our meeting spaces are equipped with user-controlled technology and equipment. We provide complimentary high-speed Wi-Fi for all attendees. You can add enhancements for video conferencing and dedicated tech support at an additional fee.

Technology Package

Built-in AV

- HDMI/digital connection to room displays
- Direct connect to wall or use Clickshare device

Audio

- One wireless lapel microphone & one wireless handheld microphone per space

Other

- Ability to display your company's branding
- One Hub team member available for technology support prior to the start of the event
- Basic in-room office supplies
- Mobile whiteboard

Technology Upgrades (additional fees)

Audio & Video Conferencing | Half Day \$250 | Full Day \$500

- Audio conferencing
- Includes multiple cameras throughout the room with presenter tracking capabilities
- Zoom capabilities

AV Technician | Half Day \$1,000 | Full Day \$2,000

- Dedicated AV technician

Power setup to tables | \$250